

Electronic staff attendance registers at Svevia

Svevia uses IDo6 at all its sites and refers to <u>IDo6 - Allmänna bestämmelser om legitimationsplikt och elektronisk personalliggare</u> regarding the management of IDo6.

Since January 1, 2016, the construction industry is subject to the <u>Tax Procedure Act</u> (2011:1244) regarding electronic staff attendance registers.

Requirements for Svevia's subcontractors

It is the responsibility of the subcontractor to find out how the legislation will be implemented at each site. This can be done by contacting the site manager or project management in advance to obtain information about how to sign in and out of the staff attendance register at each site.

Equipment

In workplaces where Svevia is responsible for the electronic staff attendance register, Svevia has chosen <u>Infobric</u> as their supplier of the equipment and system. In instances where the Building Contractor has chosen their own system or where Svevia in turn is a subcontractor, other suppliers' systems may be in use, but in this eventuality, the site or project management will inform you about it.

<u>IDo6</u> is the tool we use for logging in and out of the electronic staff attendance register. It is a requirement that all personnel working at Svevia sites have a valid IDo6 card.

<u>Regbox</u> is a central unit from Infobric that is used at more permanent sites for logging in and out of the electronic staff attendance register.

A mobile app is available from Infobric for downloading to Windows, Android and iOS and will be used for logging in and out of the electronic staff attendance register at sites that are mobile and lack permanent infrastructure.

A **Smartphone** is required to log in and out of the app. Where required, it is the responsibility of the respective subcontractor to ensure that their employees, and any subcontractors they in turn employ, have smartphones.